



## POS Implementation Success

Follow these steps to implement POS software in your small business retail store.



### Establish performance metrics

- Implement and integrate analytics systems
- Establish performance goals/expectations
- Create metrics to measure them

### Input inventory information

- Enter stock counts
- Provide supplier information
- Create alerts for low stock levels

### Enter employee data

- Setup payroll (and commission details if necessary)
- Create shift schedule calendar
- Provide time clock for clock-in/clock-out

### Be prepared to collect customer information

- Determine what customer information you need
- Learn how to retrieve and record customer information
- Set groundwork for loyalty program

### Optimize steps necessary to complete transaction

- Streamline checkout process
- Provide multiple payment options
- Match barcodes to product listings